



BORDEN GRAMMAR SCHOOL

Borden Grammar School
Avenue of Remembrance
Sittingbourne
ME10 4DB

29 November 2018

Dear Parents/Carers,

Year 13 (Year 2) Business Studies Student Revision Conference- Tuesday 30 April 2018

Tutor 2 U are hosting a Year 2 revision conference which is being led by one of the AQA chief examiners in order to boost students' understanding of the Exam Papers 1-3.

We will need to leave school at 8.30am to get to the Vue Cinema, Westfield Stratford, for 10.00am registration with the conference starting promptly at 10.30am. The day will consist of a series of lectures and workshops aimed specifically at the skills required to be successful in the summer examinations.

Benefits of attending: gain first hand advice and guidance from the leading subject experts; enhance understanding of key themes and topics, all directly linked to the AQA A2 specification; learn what examiners are looking for to improve examination grades as the sessions will highlight key material and techniques for 2019 examination success; have the opportunity to ask questions – and get answers.

We will be leaving the venue at approximately 3.30pm and, depending on traffic, aim to be back at school by 5pm. Students will not be required to adhere to the usual school dress code and may wear casual clothes suitable for the day.

The cost of the trip will be £30 which essentially is the entrance cost to the conference. Please note that your child will need to bring their own packed lunch, or alternatively they may wish to purchase lunch using the Westfields Shopping Centre facilities. Places are limited, so in order to confirm your child's place, please make a non-refundable deposit of £5.00 by Monday 10 December. The final deadline for the full amount of £30 is **Monday 14 January 2019**.

This is a visit for which we are, by law, unable to make a charge. However, school finances are such that the trip cannot take place unless we raise, by voluntary contributions, the necessary funding. We appreciate that some parents, especially those who receive Income Support or Family Credit may feel very limited in the contributions that they are able to make and anyone in these categories who wishes their son to have a place on the visit should make contact with the Headteacher in confidence so that their son is in no way whatever disadvantaged. Pupils who are eligible to go on the trip but who, whatever their parental circumstances, do not make a contribution must, under the law, be allowed to go, and for this reason I must make it clear that whether the trip actually takes place will depend very largely on the willingness of the parents to contribute as indicated. I very much hope that, as usual, this support will be forthcoming.

We prefer that payments for trips are either by made by cheque, payable to Borden Grammar School, which can be deposited in a named envelope through the letter box in the Finance Office, or via the BGS online payment system. Details of how to make online payments have been issued in personalised letters for each student's parents. If you require a new copy, please contact the Finance Officer, Mrs Drury, at td@bordengrammar.kent.sch.uk and she will send one out.



Headteacher: Mr J R Hopkins BA (Hons) NPQH



If cash payments are made for trips, students must deliver them in person to the Finance Officer or Bursar and a receipt will be issued. Cash payments can only be accepted at morning registration or morning break and MUST NOT be posted through the Finance Office letter box.

Yours faithfully,



Mr C Lindo
Head of Business and Finance

REPLY SLIP
Year 13 (Year 2) Business Studies Student Revision Conference - 30 April 2019

Please tick each box that applies below

Name of Pupil _____ Form _____

- I have read the information about the proposed trip on the _____ and wish my son/daughter to take part in the visit.
- I enclose £_____ towards the visit. Cash / Cheque* payable to Borden Grammar School. **please delete as appropriate*
- I have made an online payment of £_____
- My son/daughter is entitled to a Free School Meal and I would like a canteen packed lunch provided (day trips) or FSM allowance provide for lunches when students are on a residential trip
- I attach, for the organiser, details of any ailments, allergy, condition or diet of which you may need to be aware in relation to the visit.
- My son/daughter* has/does not have* a medical care plan at the school with additional information that needs to be acted upon as necessary **please delete as appropriate*
- I authorise the leaders of the trip to act on my behalf in an emergency and to sign on my behalf any consent forms required by medical authorities if they know it would not be advisable to wait for my signature.

Parent/Guardian signature _____

Date _____

Tel No. _____

**Please delete as appropriate*