



# BORDEN GRAMMAR SCHOOL

Borden Grammar School  
Avenue of Remembrance  
Sittingbourne  
ME10 4DB



September 2019

Dear Parent/Guardian

## **Year 11/12/13 Visit to the South of France / Montpellier Tuesday 19 March – Saturday 23 March 2019**

Following on from the success of previous trips to the South of France, the French department is running a residential trip to Montpellier in March 2019. The aim of this trip is to prepare students for their GCSE and A Level examinations by giving them the opportunity to develop their linguistic competence and immerse themselves in the French culture.

While visiting Montpellier, we will be staying at the The Holiday Inn Express Montpellier – Odysseum. We have used this hotel in the past and it provides excellent accommodation and facilities for our students. The hotel will be vetted by KCC in terms of health and safety and KCC will tell us whether it has a minimum level of public liability insurance of £5 million. Sometimes, however, hotels insure for less than the KCC recommendation and we are required by KCC to inform you of this and to ask you to confirm in writing that you consent to your son/daughter taking part in the trip knowing this to be the case. I will of course do so, should this turn out to be the case nearer the time. It is unlikely that this will happen, but not impossible as the legal minimum standards for public liability can be lower in Continental Europe than they are in England.

The total cost – which includes all transport, half board accommodation, all visits and insurance – will be in the region of £595. [I am unable to give an exact price at this time as I am working on entrance fees and currency exchange rates for 2018, and the number of students participating will also affect the price]. Details of the KCC travel insurance we use can be found on the school website ([www.bordengrammar.kent.sch.uk](http://www.bordengrammar.kent.sch.uk)) in the School section under Policies.

*N.B. Your son/daughter will need his/her own passport and a European Health Insurance card [obtainable from your Post Office or online by logging on at [www.ehic.org.uk](http://www.ehic.org.uk).*

Headteacher: Mr J R Hopkins BA (Hons) NPQH

Registered address: Avenue of Remembrance, Sittingbourne, Kent ME10 4DB / Registered in England Number: 07827591

Tel: 01795 424192 / Fax: 01795 424026 / Email: [school@bordengrammar.kent.sch.uk](mailto:school@bordengrammar.kent.sch.uk) / Website: <http://website.bordengrammar.kent.sch.uk>

If you would like your son/daughter to take part in this trip, please return the tear-off slips along with an initial deposit of £150 by **Monday, 17 September 2018** at the latest. Please note that we will use the £150 deposit to pay for the initial deposits required to secure transport and accommodation. Therefore we will not be able to refund this sum but our insurance may cover withdrawals on grounds of illness. The balance of the money will not be required until February although we will provide you with a payment card, should you wish to pay in instalments. In cases of financial hardship, please write in confidence to the **Headteacher** (or email on [confidential@bordengrammar.kent.sch.uk](mailto:confidential@bordengrammar.kent.sch.uk)) as soon as possible as we need to have a firm idea of numbers within the next week.

This is a visit for which we are, by law, unable to make a charge. However, school finances are such that the trip cannot take place unless we raise, by voluntary contributions, the necessary funding. We appreciate that some parents, especially those who receive Income Support or Family Credit may feel very limited in the contributions that they are able to make and anyone in these categories who wishes their son/daughter to have a place on the visit should make contact with the **Headteacher** in confidence so that their son/daughter is in no way whatever disadvantaged. Students who are eligible to go on the trip but who, whatever their parental circumstances, do not make a contribution must, under the law, be allowed to go, and for this reason I must make it clear that whether the trip actually takes place will depend very largely on the willingness of the parents to contribute as indicated. I very much hope that, as usual, this support will be forthcoming.

For payments, there is the possibility to pay online via the BGS online payment system. If you require a copy of the details of how to make online payments, please contact the Finance Officer, Mrs Drury, at [td@bordengrammar.kent.sch.uk](mailto:td@bordengrammar.kent.sch.uk) and she will send you one. Alternatively, if you wish to pay by cheque, please send in the cheque in a sealed envelope clearly labelled with your son/daughter's name and "Montpellier 2019". This can be handed in or deposited through the letter box in the Finance Office. If cash payments are made for trips, students must deliver them in person to a member of the finance staff, in the Finance Office, at morning registration or morning break, and collect a receipt. Cash payments cannot be accepted at any other times and **MUST NOT** be given through the Finance Office letter box.

Montpellier is a popular tourist place and therefore hotels get booked long in advance. In the event of the trip being oversubscribed, priority will be given to the students who are currently studying or planning to study A Level French. Please ensure the reply slips and deposits are returned promptly to avoid disappointment.

If you have any queries, please do not hesitate to contact me.

Yours sincerely



**Miss K Bailliez**  
**Head of French**

Reply slip – to be received by the **Finance Office** by **Monday, 17 September 2018** at the latest

**Year 11/12/13 Visit to the South of France / Montpellier  
Tuesday 19 March – Saturday 23 March 2019**

I would like my son/daughter to be considered for inclusion in the Y11/12/13 school trip to France.

Name of Student: \_\_\_\_\_ Form: \_\_\_\_\_

- I enclose a deposit of £150.00  
[Cheques to be made payable to Borden Grammar School please]

Parent/Guardian's signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Reply slip – to be returned to the **Miss K Bailliez**

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Name of Student \_\_\_\_\_ Form \_\_\_\_\_

- My son/daughter has a valid passport
- My son/daughter does not have a valid passport. I will apply for one in due course
- My son/daughter has a valid EHIC (European Health Insurance Card)
- I will apply for a new EHIC for my son/daughter in due course
- My son/daughter has a medical care plan at the school with additional information that needs to be acted upon as necessary

Parent/Guardian's signature: \_\_\_\_\_ Date: \_\_\_\_\_