



BORDEN GRAMMAR SCHOOL

Borden Grammar School
Avenue of Remembrance
Sittingbourne
ME10 4DB

14 November 2019

Dear Parents/Guardians

Year 9 Kent Careers Fair, Detling Showground – Friday, 17 January 2020

On Friday, 17 January 2020 Year 9 pupils will be attending the Kent Careers Fair at Detling Showground, Maidstone. This is a new event for Year 9 and is a fantastic opportunity to access specialist advice about potential career choices, as well as some of the pathways available to a wide variety of careers. The event will give the pupils valuable information, particularly in terms of the suitability of specific GCSE subjects towards certain careers, something the school feels is invaluable prior to the selection of GCSE options.

Pupils will be out of school from 8:30am - 11:45am on the day and will travel via private coach. The cost of this trip will be £8.00. If you would like your son to be included on this trip, please complete the tear off slip and return it in an envelope with the £8.00 payment to the Finance Office by **Monday, 25th November.**

We prefer that payments for trips are either by made by cheque which can be deposited in a named envelope through the letter box in the Finance Office, or via the BGS online payment system. Details of how to make online payments have been issued in personalised letters for each student's parents. If you require a new copy, please contact the Finance Officer, Mrs Drury, at td@bordengrammar.kent.sch.uk and she will send one out. If cash payments are made for trips, students must deliver them in person to the Finance Officer or Bursar and a receipt will be issued. Cash payments can only be accepted at morning registration or morning break and **MUST NOT** be posted through the Finance Office letter box. Deposits are non-refundable, except in exceptional circumstances, or if the trip does not run. Once we have confirmed places on the trip, a schedule for further instalments between September and January will be notified.

This is a visit for which we are, by law, unable to make a charge. However, school finances are such that the trip cannot take place unless we raise, by voluntary contributions, the necessary funding. We appreciate that some parents, especially those who receive Income Support or Family Credit may feel very limited in the contributions that they are able to make and anyone in these categories who wishes their son to have a place on the visit should make contact with the Headteacher in confidence so that their son is in no way whatever disadvantaged. Pupils who are eligible to go on the trip but who, whatever their parental circumstances, do not make a contribution must, under the law, be allowed to go, and for this reason I must make it clear that whether the trip actually takes place will depend very largely on the willingness of the parents to contribute as indicated. I very much hope that, as usual, this support will be forthcoming.

Yours faithfully

Mr J Weller
Head of Year 9



Headteacher: Mr J R Hopkins BA (Hons) NPQH



Year 9 Kent Careers Fair, Detling Showground

Please return this slip to Borden Grammar School Finance Office by **25 November 2019**

Name of Visit: **Year 9 Kent Careers Fair**

Date of Visit: **Friday, 17 January 2020**

Please tick each box that applies below

Name of Pupil: _____ **Form:** _____

Please tick all boxes that apply

- I have read the information about the proposed trip on 17 January 2020 and wish my son to take part on this trip.
- I enclose £8.00 deposit towards the visit. Cash / Cheque* payable to Borden Grammar School. **please delete as appropriate*

OR

- I have made an online payment of £8.00.
- I attach, for the organiser, details of any ailments, allergy, condition or diet of which you may need to be aware in relation to the visit.
- My son has/does not have* a medical care plan at the school with additional information that needs to be acted upon as necessary **please delete as appropriate*
- I authorise the leaders of the trip to act on my behalf in an emergency and to sign on my behalf any consent forms required by medical authorities if they know it would not be advisable to wait for my signature.

Parent/Guardian Signature: _____

Date: _____ **Tel No:** _____

**Please delete as appropriate*