



# BORDEN GRAMMAR SCHOOL

Borden Grammar School  
Avenue of Remembrance  
Sittingbourne  
ME10 4DB

25 March 2019

Dear Parents / Guardians

## YEAR 9 TRIP TO BODY WORLD LONDON EXHIBITION

The Biology Department is running a trip to Body World London on the Thursday, 11<sup>th</sup> July 2019. This is a relatively new exhibition but has been highly recommended and received excellent reviews. This trip is designed to complement the content previously covered this year in Biology and we hope many boys will wish to attend.

If you wish to find out more about the Body World exhibition please review the website for the exhibition [@bodyworld.co.uk](http://@bodyworld.co.uk). Some boys may not wish to attend, particularly those with a squeamish disposition, so please do ensure you review the website or speak to a member of the Biology Department for more information about what is included in the exhibition. The boys will be focusing on human anatomy and the different organ systems of the human body, which will allow for visualisation of the nervous system, digestive system and cardiovascular system, which are all covered within the GCSE Biology curriculum.

Your son will need to be at school at 8.00am for a prompt 8.15am departure by coach. We aim to be back for the end of school at 3.30pm. Students will need to bring a packed lunch. **SCHOOL UNIFORM MUST BE WORN** on this trip. We are pleased to be able to offer this trip at a cost of £25.00 per pupil. This trip is limited to 60 students so it will be allocated on a first come first served basis.

I would be grateful if you could complete the slip below and return it to school with payment by **Friday, 5<sup>th</sup> April 2019** in order to guarantee your son's place. It is essential that this deadline is met to secure a place for your son. Please place your remittance and the slip in an envelope so that your son can hand it in to the Finance Office.

This is a visit for which we are, by law, unable to make a charge. However, school finances are such that the trip cannot take place unless we raise, by voluntary contributions, the necessary funding. We appreciate that some parents, especially those who receive Income Support or Family Credit may feel very limited in the contributions that they are able to make and anyone in these categories who wishes their son to have a place on the visit should make contact with the Headteacher in confidence so that their



Headteacher: Mr J R Hopkins BA (Hons) NPQH



son is in no way whatever disadvantaged. Pupils who are eligible to go on the trip but who, whatever their parental circumstances, do not make a contribution must, under the law, be allowed to go, and for this reason I must make it clear that whether the trip actually takes place will depend very largely on the willingness of the parents to contribute as indicated. I very much hope that, as usual, this support will be forthcoming.

We prefer that payments for trips are either by made by cheque which can be deposited in a named envelope through the letter box in the Finance Office, or via the BGS online payment system. Details of how to make online payments have been issued in personalised letters for each student's parents. If you require a new copy, please contact the Finance Officer, Mrs Drury, at [td@bordengrammar.kent.sch.uk](mailto:td@bordengrammar.kent.sch.uk) and she will send one out. If cash payments are made for trips, students must deliver them in person to the Finance Officer or Bursar and a receipt will be issued. Cash payments can only be accepted at morning registration or morning break and MUST NOT be posted through the Finance Office letter box.

If you have any further questions regarding this visit, please do not hesitate to contact me.

Yours faithfully,



**Miss P Andrews-Lucas**  
**Biology Department**

Please return this slip to Borden Grammar School Finance Office by **Friday, 5<sup>th</sup> April 2019**

Name of Visit: **Body World London Exhibition**      Date of Visit: **11<sup>th</sup> July 2019**

*Please tick each box that applies below*

**Name of Pupil** \_\_\_\_\_ **Form** \_\_\_\_\_

- I have read the information about the proposed trip on the \_\_\_\_\_ and wish my son to take part in the visit.
- I enclose £25.00 towards the visit. Cash / Cheque\* payable to Borden Grammar School. *\*please delete as appropriate*

**OR**

- I have made an online payment of £25.00.
- My son is entitled to a Free School Meal and I would like a canteen packed lunch provided
- I attach, for the organiser, details of any ailments, allergy, condition or diet of which you may need to be aware in relation to the visit.
- My son has/does not have\* a medical care plan at the school with additional information that needs to be acted upon as necessary *\*please delete as appropriate*
- I authorise the leaders of the trip to act on my behalf in an emergency and to sign on my behalf any consent forms required by medical authorities if they know it would not be advisable to wait for my signature.

**Parent/Guardian signature** \_\_\_\_\_

**Date** \_\_\_\_\_ **Tel No.** \_\_\_\_\_