

Second time around uniform scheme

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- Is your uniform a bit of a misfit?
- Has your child outgrown it?
- Do you no longer need it or do you need an upgrade?

Why not donate it back to school where it can help to **reduce, re-use** and **recycle**?

How do I donate second time around uniform?

- All items **MUST** be washed at 60 degrees and be bagged up.
- Please deliver your uniform donations to reception or send in with your child.

How do I buy second time around uniform?

- Please email uniform@bordengrammar.kent.sch.uk providing your name, contact number and items you would like e.g. 2 x Medium Shirts and 1 x Medium PE Sweatshirt
- If available, your items will be bagged up ready for collection or given to your child to bring home. If we unfortunately do not have the items you require, we will contact you and let you know.

If you are able to make a monetary donation for any second time around uniform that you receive it would be most welcome.

Payment methods

Payments for purchasing can be made either by cheque which can be deposited in a named envelope through the letter box in the Finance Office, or via the BGS online payment system (SCOPAY). Should you not yet have access to Scopay, details of how to make online payments can be issued in personalised letters. If you require a new copy, please contact the Finance Manager, Mrs Rich at r-rich@bordengrammar.kent.sch.uk and she will send an access letter out. If cash payments are made, students must deliver payment in person to the Finance Office and a receipt will be issued. Cash payments can only be accepted at morning registration or morning break and **MUST NOT** be posted through the Finance Office letter box.

Uniform that is in the Lost Property and is unnamed and unclaimed by the end of the academic year will be considered second hand uniform.