



BORDEN GRAMMAR SCHOOL

Borden Grammar School
Avenue of Remembrance
Sittingbourne
ME10 4DB

5 May 2022

Dear Parents / Carers,

Year 8 Parents' Evening – Thursday 19 May, 3.45 – 6.15pm

We will not be hosting the Year 8 parents' evening in school on 19th May, but have instead organised an opportunity for you to have a video consultation on the Edulink program. The purpose of the evening is for you to meet virtually with your son's subject teachers, to discuss progress to date and to raise any concerns or questions that you might have. It would be helpful if your son could attend the virtual meeting with you if possible.

Please note that some staff teach several year 8 classes and so it may not be possible to get appointments with all teachers. In this case please do feel free to contact the staff member directly by email if you have any particular questions about this subject.

Mrs Edwards, Head of Year, teaches a Year 8 class therefore I'm afraid she will not be available for a separate consultation on the evening, but you may email her directly at aedwards@bordengrammar.kent.sch.uk. Similarly, Mr Artingstoll, Assistant Head KS3 can also be contacted at rartingstoll@bordengrammar.kent.sch.uk

To assist in the smooth running of the evening, we will be operating an appointments system via Edulink. The parents' evening event is found by clicking the 'Parents Evening' icon and then clicking on the 'Year 8 Parents Evening' event information box at the top of the screen. This will then direct you to an appointments screen for your son's subject teachers and the available slots to book for 19th May between 3.45 – 6.15pm. The booking system will open at **6.00pm on Tuesday 10 May and close at 2.00pm on Thursday 19 May**. More guidance will be sent out prior to the parents' evening.

It is our aim for you to be able to talk to one of the subject teachers of a shared class rather than all of the teachers. Please note that video consultation times are four minutes long. If you are unable to attend Parents' evening, you are invited to contact the Head of Year on the main school email.

I hope you enjoy the evening.

Yours faithfully,

Mr A Tomlin
Headteacher

Headteacher: Mr A Tomlin MA NPQH

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