



**Full Governing Body Meeting
Borden Grammar School
Friday 11 October 2019 at 4.00pm
AGENDA**

Item	Topic	Purpose	Paper uploaded
1	Apologies for absence and approval by committee	The clerk to report on apologies for non-attendance. Trustees to decide if apologies are acceptable	N
2	Declaration of business interests	Trustees to have the opportunity to declare any business interest against any agenda item. Trustees to complete Register of Business interest form	N
3	Notice of Any Other Business (AOB)	Trustees present to give notice of AOB	N
4	Procedural Matters	To include: <ul style="list-style-type: none"> • Elect Chair and Vice-Chair • Review and agree Board of Trustees structure • Ratification of Terms of Reference and committees • Agree Code of Practice for academic year 2019-20 	Y
5	Minutes of previous meetings on 17/05/2019 & 24/06/2019	Minutes of last Full Board of Trustees meeting to be approved by Trustees and signed by the Chair	Y
6	Matters Arising / Actions arising from the last minutes	To discuss and minute matters arising which are not covered by this agenda and ensure all actions completed	
7	Chair report	To Include: <ul style="list-style-type: none"> • Articles of Association • Borden Grammar School Trust Fund 	Y N
8	Headteacher's Report	Includes: <ul style="list-style-type: none"> • Safeguarding • Current attendance • Review student exclusions for the year • Examination summary • Destination Data 	Y
9	Review Updated SIP	<ul style="list-style-type: none"> • Current School Improvement Plan (SIP), highlight SIP priorities for the year 	N
10	Committee Reports	Trustees to receive the following committee reports: <ul style="list-style-type: none"> • Personnel & Pastoral 10.09.19 • Standards 24.09.19 • Finance & Resources 30.09.19 • Bursar Report 30.09.19 	Y N N Y
11	Governor Training	Trainee Trustee (HH) to report	N
12	Policies	GDPR and Data Protection Policy 2019	Y
13	Headteacher Appointment	Headteacher appointment	N
13	Any Other Business	To discuss any other <u>urgent</u> full board of trustees business	N
14	Confidentiality	Determine which items, if any, are confidential	N
15	Date of next meeting	Friday 15 November 2019 at 4pm – Approval of annual accounts	N