



**Full Board of Trustees Meeting  
Borden Grammar School  
Friday 7<sup>th</sup> February 2020 at 4pm**

**AGENDA**

Item	Topic	Purpose	Paper uploaded
1	Apologies for absence and approval by committee	The clerk to report on apologies for non-attendance. Committee to decide if apologies are acceptable	No
2	Declaration of interests	Trustees to declare any conflict of interest/business interests regarding agenda items below	No
3	Minutes of previous meetings: 11 <sup>th</sup> October 2019 15 <sup>th</sup> November 2019	For approval of the committee and signature by the Chair	Yes
4	Matters Arising / Actions arising from the last minutes	To discuss and minute matters arising which are not covered by this agenda and ensure all actions completed	No
5	Chair Report		No
6	HT report	To receive Headteacher report and to include Admission Policy 2021 for approval	Yes
7	Trust Account	GW to report	No
8	Articles of Association	GW to report	No
9	Reports from Committees	Trustees to receive verbal feedback from Committee Chairs: <ul style="list-style-type: none"> <li>• Personnel and Pastoral 14.01.20</li> <li>• Standards 21.01.20</li> <li>• Finance &amp; Resources 27.01.20</li> </ul>	No
8	Trustee Training Governance Monthly Bulletin	HH to report Trustees to review items of interest <a href="https://www.theeducationpeople.org/blog/governance-monthly-bulletin-january-2020/">https://www.theeducationpeople.org/blog/governance-monthly-bulletin-january-2020/</a>	No
9	Any other business	To discuss any other <u>urgent</u> full Board of Trustees matters	No
10	Confidentiality	To decide which items, if any, are confidential	No
11	Dates for future meetings	Friday 15 <sup>th</sup> May 2020 at 4pm	No

Actions from last meeting(s)

<b>4.3</b>	Trustees noted that there was a trustee vacancy and that membership would need to be reviewed. Clerk to update membership lists.	<b>clerk</b>
<b>4.4</b>	The latest model terms of reference had been circulated to trustees for review together with the latest model code of conduct. These items would be brought back to the next meeting after review by the out-going Chair of Trustees and the HT.	<b>GW HT</b>
<b>7.1</b>	G W updated trustees on the amendment of the Articles of Association which was requested six months previously. Contact had been made with the Regional Schools Commissioner regarding the changes that were being requested. The School and Board of Trustees were now waiting for confirmation from the Department for Education. It was agreed that GW would continue to liaise with the Department of Education until the matter had been resolved	<b>GW</b>
<b>7.2</b>	Trustees were updated on the investigation into a trust fund in place since the 18 <sup>th</sup> Century. The fund currently held approximately £200,000. The Trust Fund was no longer registered as a Charity (deregistered 2001) and there may be tax implications for any income earned since 2001. The company that administered the Trust Fund on behalf of the school, U Hacker Young, would be investigating the tax implications. Trustees agreed to GW continuing to investigate on their behalf.	<b>GW</b>
<b>13.2</b>	M Stewart, Chair of the Old Bordenian Association, had been voted by members of the OBA as the OBA Trustee on the Borden Grammar School Board of Trustees. His term of office would be 4 years from the 1 <sup>st</sup> January 2020 – 31 <sup>st</sup> December 2023. Clerk to update membership records.	<b>Clerk</b>
<b>13.6</b>	A date for the recruitment committee would be set, to meet before the end of term 2. All trustees would be welcome to attend.	<b>CoT GW</b>