



Finance and Resources and FTB Committee Work Programme 2026-27

1 29th Sep 2026 <u>FULL TRUST</u>	Inform: Pre-meeting reports on 1. School Business Manager's reports 2. Safeguarding report 3. HT overview and SIP presentation, reporting building work, staffing, pupil numbers & risk update (AT) Trustees to discuss 1. Election of Chair 2. Terms of Reference 3. Topics for scrutiny visits by Auditors for the year (Trustees) 4. New Academies Financial Handbook (SBM) 5. Risk Register (HT) 6. HT/SIP review/Overview (HT) Decide: Structure of year and risk	Policies to Agree • Online Safety Policy • Safeguarding & Child Protection Policy
2 10th Nov 2026 <u>F&R</u> <u>PAY PANEL</u> <u>(Reliant on STRB)</u>	AUDITOR NEEDS INVITING TO PRESENT ACCOUNTS <i>This meeting is purely for the auditors to present the Accounts</i> Inform: Pre-meeting reports on 1. Accounts from Auditors (Auditors) 2. SBM's report (LSO) 3. Appraisal awards (AT) Trustees to discuss 1. Budget/auditors report Decide: Accounts to be Approved by Finance committee prior to submission to Full Board	Policies to Agree • Finance Policy • Health & Safety Policy • Staff Code of Conduct • Voluntary Fund Policy
3 24th Nov 2026 <u>FULL TRUST</u>	Inform: Pre meeting reports on 1. Approval and audit of accounts signed off 2. Budget monitoring 3. Headteachers progress report 4. Safeguarding 5. Committee reports Trustees to discuss 1. Budget monitoring 2. HT progress report 3. Safeguarding	Policies to Agree • Pay & Rewards Policy • Safer Recruitment & Induction Policy • Special Leave Policy & Procedure
4 2nd Feb 2027 <u>F&R</u>	Inform: Pre-meeting reports on 1. SBM's reports (LSO - see inclusion below) 2. HT report on staffing, pupil numbers & risk update (AT) 3. HR esp absence, code of conduct and disciplinary (AT/LSO) 4. Asset register (LSO) Trustees to discuss 1. HT Progress report (AT)	Policies to Agree • No Smoking/Vaping Policy

	2. Building work update (AT/LSO) 3. Systems and processes for HR (AT/LSO) 4. Review re-forecast of 3-year plan (LSO) 5. Targeted risk review (top 10) Decide:	
5 2nd Mar 2027 <u>FULL TRUST</u>	FTB approval of SRMSAT Budget monitoring	Policies to Agree • Bullying & Harassment (Staff) Policy • Capability Policy • Careers Education, Information, Advice & Guidance Policy • GDPR(UK) & Data Protection Policy
6 4th May 2027 <u>F&R</u>	Inform: Pre-meeting reports on 1. SBM's reports (LSO - see inclusion below) 2. HT report on staffing, pupil numbers & risk update (AT) 3. Staff wellbeing and workload (AT/LSO) Trustees to discuss 1. Budget report (LSO) 2. HT Report (AT) 3. Staff wellbeing and workload (AT/LSO) 4. Targeted risk review (top 10) Decide:	Policies to Agree • Charging & Remissions • Complaints Procedure • Flexible Working Policy
7 15th Jun 2027 <u>F&R</u>	Inform: Pre-meeting reports on 1. SBM's reports (LSO) Trustees to discuss 1. Review year-end forecast and re-forecast of 3-year plan 2. Targeted risk review (top 10)	Policies to Agree • Accessibility Plan • Investments Policy • Maternity Support Leave Policy
8 29th Jun 2027 <u>FULL TRUST</u>	FTB meeting - FULL BOARD AS REQUIRED APPROVAL OF BUDGET Inform: Pre-meeting reports on 1. SBM's reports (LSO) 2. HT report on staffing, pupil numbers & risk update (AT) Trustees to discuss 1. HT report (HT) 2. Budget report (LSO) Decide: APPROVE budget/3 year plan for submission to ESFA	Policies to Agree • Acceptable Use Policy • Appraisal Policy • ECT Policy • Suspensions & Permanent Exclusions Policy • Uniform Policy

*The Audit and Risk committee (MB, CBr, DW) also meets after each finance meeting (not FTB)

SBM's reports to include

- Budget Monitoring
- 3 year plan/budget
- Premises Matters
- H&S minutes
- Capital
- Quotes and Tenders
- Dear Accounting Officer Letters
- Internal Scrutiny