

# **Welcome to Borden Grammar School**



**Year 7 2026**

**Parent/Guardian Welcome Booklet**



# Contents

<b>3</b>	Welcome Message
<b>4</b>	Our Safeguarding Team
<b>5</b>	Contact Information, Attendance and Absences & The Borden Values
<b>6</b>	Bullying & Protected Characteristics
<b>6</b>	Mobile Phones
<b>7</b>	Uniform
<b>8</b>	Equipment
<b>8</b>	Our School Day
<b>10</b>	The Canteen
<b>10</b>	Our Therapy Dogs
<b>11</b>	Musical Instrument Lessons
<b>11</b>	Individual Healthcare Plans
<b>12</b>	Useful Information
<b>13</b>	Term Dates





# Welcome to Borden Grammar School!

We are so pleased that your son will be starting at Borden Grammar School in September 2026, we can not wait to welcome you all to our school community and support you all as you take this exciting next step to Secondary school.

My name is Miss Irinoye and myself and the Y7 Pastoral Team are really looking forward to working with you this school year. We have started to prepare for the arrival of our new starters and hope that this welcome booklet provides you with information to support this transition process at home.

I would also like to invite you to join us for an Information Evening on Wednesday 24th June, you should receive more details about this and how to sign up very soon!

Please do not hesitate to contact us if you do have any questions about transition and school life at Borden over the next coming months.

I hope that your son's time at Borden is enjoyable and I really look forward to working with you all over the next year.



# Our Safeguarding Team



Staff Member	Role in School	Safeguarding Role
Mrs Brooker	Assitant Headteacher	Lead DSL
Mr Westby	Assistant Headteacher	Deputy DSL
Mr Brinn	Assistant Headteacher	Deputy DSL
Mrs Zarzycki	SENCO	Deputy DSL
Miss Powell	Assistant Headteacher	Deputy DSL
Mr Tomlin	Headteacher	Supporting Safeguarder
Mrs Thompson	Pastoral Support Worker	Supporting Safeguarder
Miss Damms	Pastoral Support Worker	Supporting Safeguarder
Mr Acland	Pastoral Support Worker	Supporting Safeguarder
Miss Summers	Learning Support Assistant	Supporting Safeguarder





## Contact Information

If you have any pastoral concerns, your son's form tutor or Head of Year (Miss Irinoye) should be the first point of contact.

Miss Irinoye can be contacted via [sirinoye@bordengrammar.kent.sch.uk](mailto:sirinoye@bordengrammar.kent.sch.uk)

Other Useful Contacts:

- Main Office : [school@bordengrammar.kent.sch.uk](mailto:school@bordengrammar.kent.sch.uk)
- Confidential or Sensitive Issues:  
[confidential@bordengrammar.kent.sch.uk](mailto:confidential@bordengrammar.kent.sch.uk)
- SEN Coordinator: Mrs Zarzycki [nzarzycki@bordengrammar.kent.sch.uk](mailto:nzarzycki@bordengrammar.kent.sch.uk)

## Attendance and Absences

Should your son be unwell and unable to attend school, please report this via arbor before 08:00am.

For any planned absences, such as medical appointments or other family related absences, please email [attendance@bordengrammar.kent.sch.uk](mailto:attendance@bordengrammar.kent.sch.uk).

Extended absences will not be authorised unless there are exceptional circumstances, and holidays will never be authorised.

Your son must arrive at school by 8.40am. Registration is at 8.45am and he must be in his form room by this time. If he arrives late to school, he may be logged as late at the gate, or need to sign in at reception. 3 lates in a week will lead to an after school detention.

[The full school policy on absence and lates is available on the school website](#)

## The Borden Values and Our Expectations

You will see the Borden Values tree around school and in all classrooms. The six values that all staff and students aspire to were designed by our current pupils and represent the things they felt were most important to us in order to be safe, happy and successful during our time here. These values will be regularly discussed in assemblies and form times and rewards given out where staff can see you clearly demonstrating any of these values.



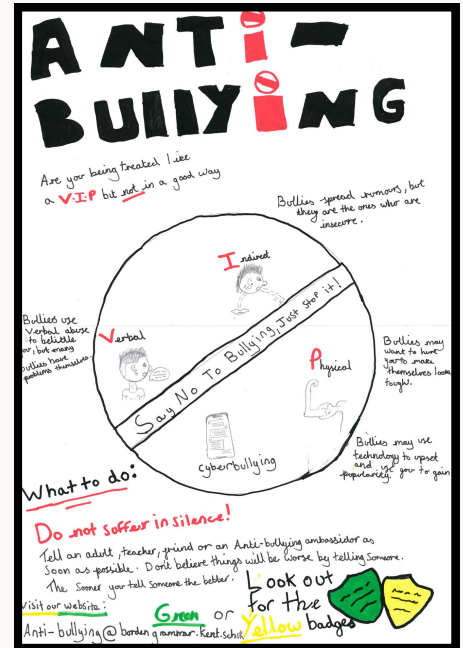


## Bullying and Protected Characteristics

We have a total zero tolerance on any kind of bullying or intimidating behaviour. We believe that everyone has the right to feel safe and happy at school and I'm sure you will agree with that! We have anti-bullying ambassadors across the school who work together to promote our anti-bullying message, educate our students and look out for those who may need support.

[You can view our anti-bullying policy here.](#)

It is really important that all members of our school community, parents and guardians included, are aware of our stance on inclusivity. Any student who uses protected characteristics in a negative manner will have an educational conversation to explain why this is not appropriate. Those who continue to do so will be given time in our Reflection space.



## Mobile Phones

We follow a strict **On Site, Out of Sight, Off** policy.

This means that pupils should have their mobile phones off at all times whilst on school site. Mobile phones and headphones must also be out of sight in a bag or pocket when students enter the gates in the morning, until they leave the gates in the afternoon.

Smartwatches should never be used as communication devices. Any staff member can confiscate a student's mobile phone, students are expected to comply with any request for mobile phone confiscation. Refusal to hand their phone over will result in further consequences.

Confiscated mobile phones will be taken to reception, stored in a named envelope and can be collected at the end of the school day.

The only exception to this, is if your son has a medical condition whereby his mobile phone is used to monitor levels and control treatment.

If this is the case, please speak with the SENCo, Mrs Zarzycki.





## Uniform

### Our School Day Uniform is:

- Navy Blazer, single breasted with the school badge on breast pocket
- Grey plain V-Neck Jumper (optional)
- White Shirt - short or long sleeved
- KS3 Borden School Tie
- DarkGrey/Black tailored trousers
- Dark coloured Socks
- Plain black shoes with no logo (not trainer, plimsolls or other canvas shoes)

### Our PE Kit is:

- T-shirt with school logo
- Navy Blue Shorts
- Rugby shirt in school colours
- Long Socks (Football and Hockey)
- Shin Pads (Football and Hockey)
- Gum Shield (Rugby and Hockey)
- Studded Boots (Football and Rugby)

### General Points

- Jewellery is not permitted - this includes necklaces, rings and piercings
- Hair must be of a natural colour
- Those students with long hair must carry a band to tie it up (and must tie it up when asked to do so)
- Nails must be natural - this includes no nail extensions and no nail polish
- Pupils are not permitted to wear make up
- T-shirts, when worn beneath a shirt, should be white with no visible lettering
- Garments bearing logos of any kind (other than the school logo) are not permitted



**Make sure that all uniform, kit and equipment has been clearly named!  
We cannot be held responsible for items of clothing or property lost or damaged**



## Equipment

It is important that Year 7 are coming into school each day with the required equipment

### Everyday equipment includes:

- A Pencil Case
- 2 or 3 Pencils
- 2 or 3 Pens (Black or Blue Ink)
- 2 or 3 different coloured Pens (Red, **Purple** or Green)
- A Ruler
- A Sharpener
- An Eraser
- A Casio Scientific Calculator
- A Reading Book



### Subject Specific Equipment

- Wired Jack Headphones for Music
- French Pocket Dictionary
- Spanish Pocket Dictionary



## Our School Day - “A Day in the life of a Year 7”

Each morning, the school site is open for student access from 08:15 am.

Year 7 can enter via the side gate and wait in the MUGA till the east door is opened at 08:30. Breakfast club is available from 08:15 am till 08:40 am and is free for all students

Year 7 must be in their form room from 08:40 as their form tutor will take the register at 08:45 for registration, followed by form time each morning.

Below you can see an outline of the day:

They will have 5 sixty-minute lessons each day

KS3 Lunch consists of just Years 7, 8 and 9

Registration	08:45 - 08:50
Assembly/Form Time	08:50 - 09:10
Lesson 1	09:10 - 10:10
Lesson 2	10:10 - 11:10
Break	11:10 - 11:30
Lesson 3	11:30 - 12:30
KS3 Lunch	12:30 - 13:15
Lesson 4	13:15 - 14:15
Lesson 5	14:15 - 15:15
Extracurricular Clubs	15:15 till 16:15



We also operate a two week timetable system, below is an example of what a Year 7's timetable could look like:

Week 1	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Form Time</b>	Assembly (Form Competition Update)	Termly Focus	Effective Learning	Wellbeing and Healthy Masculinity	Friday Quiz
<b>Period 1</b>	Geography	Religious Studies	Science	Personal Development	Mathematics
<b>Period 2</b>	English	English	Design Technology	English	Art
<b>Period 3</b>	Science	Music	Geography	History	Spanish
<b>Period 4</b>	History	French	History	Physical Education	Design Technology
<b>Period 5</b>	Mathematics	Physical Education	Mathematics	Information Technology	Science

Week 2	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Form Time</b>	Assembly (Form Competition Update)	Termly Focus	Effective Learning	Wellbeing and Healthy Masculinity	Friday Quiz
<b>Period 1</b>	English	Spanish	Geography	Drama	English
<b>Period 2</b>	Drama	Science	Mathematics	Information Technology	Physical Education
<b>Period 3</b>	Religious Studies	Mathematics	Physical Education	Art	Spanish
<b>Period 4</b>	Music	French	Science	French	Mathematics
<b>Period 5</b>	Mathematics	Personal Development	English (Library Lesson)	English	Science





## The Canteen

Students can access the canteen before school for breakfast, during break time and lunchtime.

Our canteen runs a cashless system and so as a parent/guardian you will be able to add money to your son's account, as well as tracking their spending. You should have received information about how to set up this account for September.

The canteen is full of delicious meals and snacks, we also have a Food Pod outside which serves cold food!

BUY INDIVIDUAL ITEMS FOR  
£1.10 OR LESS

OR

4

BUNDLE ANY  
4 ITEMS FOR

£ 3.00

HOT DELI	PRICE	40Z POTS	PRICE
Garlic Bread	£1.10	Selection of Fruit Pots	£1.00
Pizza Melt Bap/Boat	£1.10	Selection of Jelly Pots	£1.00
Cheese On Toast/Bap	£1.10	Selection of Yoghurt Pots	£1.00
Pizza Melt Quesadilla	£1.10	Selection of Seed Pots	£1.00
BBQ Melt Bap	£1.10	Selection of Protein Pots	£1.00
Spinach & Hash Brown	£1.10		
Egg Bite	£1.10		

COLD DELI	PRICE	HOMEBAKES	PRICE
Rolls:	£1.50	Mini Muffin	£1.00
Tuna, Egg Mayo		Mini Cookie	£1.00
		Mini Shortbread Triangle	£1.00
		Mini Flapjack Triangle	£1.00

**Please visit the school website for more information**

GRAB & GO

HOT	PRICE	COLD	PRICE
Breakfast Roll	£1.55	Blue Dot Roll	£1.50
3 Piece Breakfast Pot	£2.10	Deli Sub/Sandwich	£2.20
Breakfast Wrap	£2.85	Wrap	£2.85
Pasta Pots	Med £1.80 Large £2.50	Basic Baguette	£2.50
		Premium Baguette	£2.85
Ciabatta	£3.00	Half Baguette	£1.55
Toastie	£2.20	Cold Pasta Pot - 16oz	£2.50
Panini	£2.65	Naturally Premium Salads	£3.00
Half Panini	£1.55	Protein Pot	£1.00
Hot Bowls	£3.00	Salad Pot	£2.00
Shawarma	£3.00	Jelly/Yoghurt/Fruit Pot	£1.00
Korean Crispy Chicken	£3.00	Piece of Fruit	£0.55
Chicken Fajita Taco Boat	£3.00		
Chicken Wings	£2.30		
Pizza Slice	£1.55		



## Therapy Dogs

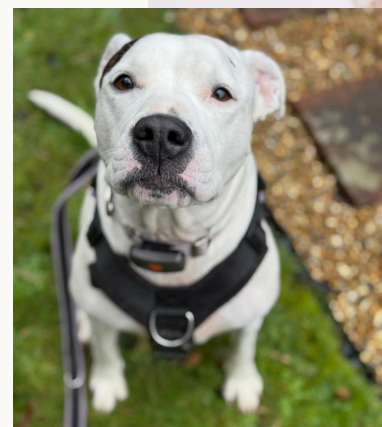
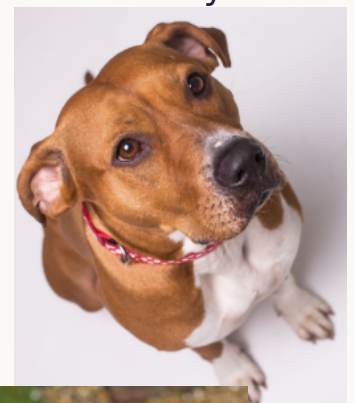
Borden is very lucky to have 2 therapy dogs, Hazy and Cassie! This means we have a therapy dog in school with us every day of the week

Therapy dogs have been found to:

- Decrease distress and increase comfort
- Have a positive effect on student's mood and anxiety
- Improve outcomes by improving student wellbeing
- Promote engagement in school (and therefore attendance)

Hazy is here to support all students and can be found in the library during the school day. If you do not wish to interact with Hazy or Cassie when she is in school, please complete our **opt out Google form**.

Hazy



Cassie



## Music Lessons

We are pleased to invite your son to participate in instrumental music lessons held during the school day at Borden. A team of visiting tutors offers instruction across a range of instruments. As they teach many students each week, lesson times will vary to ensure your son does not miss the same class regularly while developing his musical skills.

Payments are made directly to the tutors, and lessons can be arranged by contacting any tutor listed below. The tutor will then coordinate with Ms. Phillips, our Head of Performing Arts, to schedule sessions, and we will ensure your son is kept informed. If your son chooses to discontinue lessons, please notify the tutor one term in advance. It is also helpful to indicate whether he is a beginner or more experienced, particularly when lessons are shared. We look forward to supporting his musical journey.

### Drum Kit

Matt Jenkins  
Mob: 07427 007792  
Email: matt@mjdrummer.com

### Guitar (Electric, Acoustic, Bass)

Louis Newell  
Tel: 07749 532257  
Email: pitchperfectmusicschool@hotmail.co.uk

### Piano, Clarinet

Sarah Skeens  
Tel: 07740 479007  
Email: sarah.skeens@yahoo.co.uk

### Voice

Catherine Orton  
Tel: 07796 953319  
Email: catherine@catherineorton.co.uk

### Strings (Violin, Viola, Cello)

Kate Coles  
Email: katecoles@gmail.com

### Piano, Keyboard, Flute, Clarinet, Saxophone

Helen Bridger-Smart  
Tel: 07748 661715  
Email: helenbs@outlook.com



NITERE PORRO



## Individual Healthcare Plans

As per DFE guidance, we are required to gather all necessary information relating to students' medical needs. This allows us to make all staff aware of any medical requirements or allergies and the best course of action, for your child, in case of an emergency.

If your son has any medical conditions, needs or requirements that we should know about, [please click here](#) or scan the QR code to fill in our individual healthcare plan form and ensure this is returned to us before he starts in September





## Useful Information

### Home- school communications

As a school we regularly communicate with home via email and through Arbor. Year 7 will receive 3 progress reports (audits) which allow home to see how they are progressing in school.

Here at Borden, we are focused on keeping the home-school relationship strong with open communication.

If you would like to contact the school for any pastoral needs, it is recommended that you contact your son's form tutor or Head of Year as a first point of contact.

If you have any curriculum based questions or queries during the school year, we would recommend that you contact the subject teacher directly via email/arbor.

**To view a list of our teaching staff, as well as contact details, on the school website please [click here](#)**

### Parents Evening

As you know, at secondary school students go from having one or two teachers to up to 14 different teachers. This means that parents evening will run slightly different to what you may be used to.

At Borden we hold a Year 7 parents evening, midway through the school year and this is an opportunity for parents/guardians to meet subject teachers and discuss and reflect on progress made during the academic year.

Closer to the time, the school will contact home and explain the appointment bookings process.

### First Day of Year 7

Year 7 will need to arrive at school from 08:15 with registration beginning at 08:45 on Wednesday 2nd September 2026. This will be their first day of the school year!

Upon arrival, they will enter the school via the side gate where the pastoral team will support them in getting to their form room.

Year 7 will be the only year group in school on this day, they will spend time with their form tutor and form group learning about school life at Borden.

### Arbor and Google Classroom

As a school we use Arbor which allows home to track attendance, progress, attainment and behaviour. We are a google school and all students will have a google account and staff will post homework via Google Classroom.

You will receive more information on how to log into Arbor in September, year 7 will be shown during their first few days how to access arbor and google classroom.





# Term Dates 2026/27

<b>Term 1 Starts</b>	Tuesday 1 <sup>st</sup> September 2026	Staff Development Day
	Wednesday 2 <sup>nd</sup> September 2026	Year 7 Students Start
	Thursday 3 <sup>rd</sup> September 2026	Year 8, 9, 10, 11, 12 & 13 Students Start (all students in)
<b>Term 1 Ends</b>	Friday 16 <sup>th</sup> October 2026	
<b>Term 2 Starts</b>	Monday 2 <sup>nd</sup> November 2026	
<b>Term 2 Ends</b>	Friday 18 <sup>th</sup> December 2026	12:30pm Early Finish
<b>Term 3 Starts</b>	Monday 4 <sup>th</sup> January 2027	
<b>Term 3 Ends</b>	Friday 12 <sup>th</sup> February 2027	
<b>Term 4 Starts</b>	Monday 22 <sup>nd</sup> February 2027	
<b>Term 4 Ends</b>	Thursday 25 <sup>th</sup> March 2027	2:15pm Early Finish
<b>Term 5 Starts</b>	Monday 12 <sup>th</sup> April 2027	
<b>Early May Bank Holiday</b>	Monday 3 <sup>rd</sup> May 2027	School Closed
<b>Term 5 Ends</b>	Friday 28 <sup>th</sup> May 2027	
<b>Term 6 Starts</b>	Monday 7 <sup>th</sup> June 2027	
<b>Term 6 Ends</b>	Wednesday 21 <sup>st</sup> July 2027	12:30pm Early Finish

September 2026						
M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2026						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2026						
M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2026						
M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2027						
M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2027						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2027						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2027						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2027						
M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2027						
M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2027						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2027						
M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

	School Day
	Holidays
	Staff Development Days
	Bank Holidays