



TRUSTEES MONITORING SCHEDULE 2024-25

Area	Trustee	To Look At	Method	Term	Agreed Date	Y/N
Attendance & Behaviour	Sandra Ellepola	<ul style="list-style-type: none"> SEF & development plan Systems and processes Observation of behaviour Outcomes & case studies Student voice 	<ul style="list-style-type: none"> Meet AHT & Attendance Officer Learning walk (inc social times) 	2 4 6	TBC	
Careers Statutory	Paul Churcher	<ul style="list-style-type: none"> SEF and development plan Gatsby benchmarks 6 careers experiences Destinations 	<ul style="list-style-type: none"> Meet careers lead(s) Meet Y8, 11 and 13 students Visit tutor time/event 	2 4 6	25/11/2024 10/03/2025 23/06/2025	
Cybersecurity	Liz Sutehall	<ul style="list-style-type: none"> Cyber security audit/protocols 	<ul style="list-style-type: none"> Meet with network manager to discuss network audit 	3	20/01/2025	
Health & Safety	Paul Churcher	<ul style="list-style-type: none"> SEF & development plan Site safety Accident monitoring Risk management 	<ul style="list-style-type: none"> Meet School Business Manager & Estates Manager Audit outcomes i.e. accidents Learning walk 	1 3 6	26/09/2024 13/01/2025 23/06/2025	Y
Pupil Premium & Disadvantaged Students	Rakel Eseku	<ul style="list-style-type: none"> Monitor PP plan progress Explore PP progress, attendance & behaviour Explore culture and how this impacts on school processes 	<ul style="list-style-type: none"> Meet HT/PP lead Meet PP students 	2 4 6	29/11/2024 14/03/2025 27/06/2025	
Safeguarding (incl. SCR check), Online Safety & SEND Statutory	Liz Sutehall	<ul style="list-style-type: none"> SEF & development plan Safeguarding systems & processes SEND Student support Outcomes & case studies Online tracking systems and processes Online curriculum & staff CPD Examination of online safety outcomes Student voice Single Central Record 	<ul style="list-style-type: none"> Meet DSL, Head of ICT and SENCO Meet range of targeted students Meet cross section of staff General school learning walk Audit of online safety outcome Visit tutor time/assembly Meet cross section of students Meet with staff members who access the SCR 	2 4 6	02/12/2024 24/03/2025 30/06/2025	
Whole School Wellbeing	Sandra Ellepola	<ul style="list-style-type: none"> Student voice HR systems and processes HR wellbeing charter/plan Outcomes (sickness and support) 	<ul style="list-style-type: none"> Meet with Headteacher and School Business Manager Meet with cross section of staff Audit of outcomes 	4	TBC	